

**PAS Workshop Agenda Template**  
**All Workshops are 90 Minutes**

**Objectives:**  
 [insert numbered objectives here]

Timing	Agenda Item	Activity Type	Objective # addressed
0- min			
min			
min			
min			
ETC...			

**Example agenda:**

**Objectives:**

- 1. Describe why this topic is important**
- 2. Identify three ways to improve your work around this topic**

Timing	Agenda Item	Activity Type	Objective # addressed
0-5 min	Introductions	Large Group	
5-20 min	Why is this topic important?	Large Group Didactic - Using polling	1
20-35 min	What is your experience with the topic?	Small Group Breakout - Facilitated completion of topic template	1&2
35-45 min	Report Back of small group	Large Group with representative of each group	2
45 – 90 min	Conclusions		