

## PAS 2025 Presidential Plenary Planning Timeline

*Note:* Compliance with all plenary planning deadlines is mandatory to ensure the success of the plenary sessions. Thank you kindly for your support and cooperation.

## August 20 at 3:00 pm CT- Call with Society Presidents

- 2024 Outcomes and Historical Data
- Plenary Timeline for PAS 2025
- PAS 2025 Presidential Plenary Schedule

Post Call: Partners develop tentative session titles and potential speaker lists.

**September 15 Deadline:** Submit your Abstract Topic Areas for your Presidential Plenaries to ashlen.novak@pasmeeting.org. You can request the Top Ten scoring Abstracts in up to five topic areas.

## November 18 at 12 pm CT- Call with Society Presidents

- Plenary Timeline Reminder
- Finalized PAS 2025 Presidential Plenary Schedule
- Update on Plenary Title and Potential Speakers
  - If the identified Plenary speaker is not a member of PAS Partners, consult with the PAS Program Chair before sending the speaker invitation.
- Review Process for partners who select abstracts for the Presidential Plenary.

**December 4:** Partners Receive Top 10 Scoring Abstracts for Presidential Plenary Topic Areas Requested.

**December 6:** Partners Submit Abstracts for Presidential Plenary to PAS Programming Team (<u>ashlen.novak@pasmeeting.org</u>).

**December 20:** Society leads receive access to the PAS 2025 Scholarly Session Scorecard to submit Presidential Plenary Information.



## January 10 at 12pm CT- Call with Society Presidents

- Plenary Timeline Reminder
- Bring Finalized Titles for Presidential Plenary
- Review Submission Process
  - Presidential Plenary Submission Guide

January 15: Abstracts in a Presidential Plenary receive their PAS acceptance email.

January 17: All Plenary Information COMPLETE in Cadmium with ALL speakers listed.

NOTE: If you do not complete your Plenary information by the January 17 deadline, it may not be visible to the public for the January 31 Online Program Guide Launch.

**January 24:** Plenary Speakers receive a PAS speaker invitation. Cadmium email will notify speakers of due dates for COI, slides, pre-recordings, and other requirements.

January 27: M6 reviews the Online Program Guide before launch on January 31.

January 31: Online Program Guide launches with all Presidential Plenary details.